

My Ref: Stoke Primary S20 Apply
Date: 5th September 2019
Direct Dial: 01782 234598



Dear Parent/Guardian

ADMISSIONS TO SECONDARY SCHOOL SEPTEMBER 2020

This letter relates to your child's transfer to secondary education in September 2020. An information booklet is also available on our website www.stoke.gov.uk/admissions which sets out the schools we have in the city and the process of how places will be allocated. Please read this before making your application.

The closing date for applications is **31 October 2019**. The most efficient way of applying for a school place is to apply on-line. This can be done via our website www.stoke.gov.uk/admissions from 2 September 2019 until the closing date of 31 October 2019. You can now nominate up to **five** schools on your application and should include the names of any maintained schools or academies you wish your child to be considered for. You can also nominate schools in any other authority. We strongly advise you to put down your nearest school to where you live, even if it is a 5th preference as many children in the previous academic year were given an offer of a school many miles from their home address as this was often the nearest school that had a place available after the allocations.

When you apply on-line, you will receive an email confirmation that your application has been successfully submitted. You will also receive an email on 1 March 2020 (if you request to receive one) informing you of the outcome of your application.

If you do not apply on-line, you will need to complete a paper application form. This can be obtained by phoning the Admissions Team on the number at the bottom of this letter. The form should be returned to the admissions team by the closing date of 31 October 2019 and we will write to you on 1 March 2020 to let you know the outcome of your application.

If you wish to apply for a church aided school or academy, include the school on your application and provide any additional information that is required such as a baptism certificate. Please look at the school's specific admissions policy to determine the additional information required and to help you decide whether your application is likely to be successful. If you apply on-line this should be forwarded separately to the Admissions Team at the admissions@stoke.gov.uk email address.

Please find overleaf a list of dates and times of Stoke-on-Trent Secondary School and Academy Open Evenings. Should you have any further queries or question about the admissions process, please email the Admissions Team on admissions@stoke.gov.uk or ring (01782) 234598.

Yours faithfully

Gillian Machin
Admissions Manager
Children and Family Services

Please tell us if you need this letter in another format
contacting the council:
minicom: 01782 236037 telephone: 01782 234234
text: 07786 200700 email: Enquiries@stoke.gov.uk
stoke.gov.uk

Stoke-on-Trent Secondary Open Evening Dates and Times

Birches Head Academy	Wednesday 25th September	5pm-7pm
Co-op Academy Stoke-on-Trent	Thursday 26th September	4.30pm-7.30pm
Haywood Academy	Wednesday 2nd October	6.30pm
Ormiston Horizon Academy	Thursday 19th September	6pm-8pm
Ormiston Meridian Academy	Thursday 19th September	6.30pm-8.30pm
Ormiston Sir Stanley Matthews Academy	Wednesday 25th September	6pm and 7.30pm
St Joseph's College	Thursday 12th September	7pm
St Margaret Ward Catholic Academy	Thursday 19th September	6.30pm-8.30pm
St Peter's Academy	Wednesday 9th October	6.30pm-8.30pm
St Thomas More Catholic Academy	Thursday 19th September	7pm
The Discovery Academy	Thursday 26th September	5.30pm-8pm
The Excel Academy	Wednesday 18th September	5.30pm-8pm
Thistley Hough Academy	Thursday 19th September	5pm-8pm
Trentham Academy	Thursday 3rd October	6pm

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