



# Goldenhill Primary Academy



Head teacher: Mr. S Martin BA (Hons).NPQH

*"Everyone shines at Goldenhill"*

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Sunday 18<sup>th</sup> April 2021

## RE: Welcome back – summer term

Dear Parent and Carers,

I hope that you have all managed to have an amazing Easter break and have had the opportunity to see and spend time with family and friends due to the easing of restrictions and the sunny weather!

We are looking forward to welcoming the children back tomorrow (Monday 19<sup>th</sup> April) for the final term of this academic year.

I was so very impressed with how the children returned to school following the wider opening of schools. They were enthusiastic, motivated and eager to get back into a routine. It was evident that the vast majority of the children had been engaging with the high quality home learning provision established by the academy, supporting them to continue their learning experience in a very challenging time.

My thanks also goes out to all the parents and carers for not only supporting their children during the wider school closure period but in continuing to support the measures across the school. I know that these measures are not always convenient, but are necessary to ensure that you, your child(ren) and all the staff at school are kept safe.

Although we are seeing and enjoying the easing of restrictions in many aspects of the country, the measures in schools will remain. This means that all the measures that were in operation across the academy last term will still be in force when the children return for the summer term. It is hoped that as the situation across the country continues to improve, schools may see some relaxation of these measures. I will of course communicate this to you, when we have any updates from the Department for Education.

Below is the details from the wider school opening letter I send out to parents in March to serve as a reminder. This details many of the measures that we are currently operating. Please check them as some of these may have changed e.g. your child PE days, start and end times etc.

### **What COVID secure measures will be in place?**

We will continue to put in place the measures that we have employed throughout the Lockdown period and during the autumn and spring terms.

### **Some of these measures are:**

- Children will be taught in Year Group 'bubbles' of 30 pupils. Children will not be able to cross to other bubbles.
- Compulsory engagement with the NHS Test and Trace system, with whole year groups liable to be sent home if a pupil tests positive.
- Only essential visitors will be allowed in to school and communication with parents will need to be via the telephone or by e-mail.



- Children will not be allowed to share stationery. Any resources that need to be shared will be cleaned after use.
- Shared areas and surfaces will be cleaned daily and disinfected frequently
- Staggered start and finish times and alternative entrance and exits for different year groups.
- Only 1 parent/carer can escort a child to school.
- Parents must adhere to the strict social distancing and follow the one-way 'drop off' and collection guidance for their child's year/teaching group.
- Parents must ensure that they adhere to the 'drop off' and collection times for their child's year/teaching group.
- Parents/carers cannot gather at school gates and doors.
- Pupils wearing normal uniform
- Increased hand washing and sanitisation throughout the day including; at the start of each day, before and after break times and lunchtimes and when they use the toilet.
- Lunchtimes and breaks will be staggered.
- Assemblies will take place in the classrooms not the Main Hall via Microsoft TEAMS
- Movement around the school will be limited.
- For Key Stages 1 & 2, children will sit in rows facing the front of the classroom.
- Contact with the teacher or teaching assistant will be kept to a minimum.
- Classroom doors and/or windows will remain open to ensure these areas are well ventilated
- Additional cleaning will take place throughout the day and all surfaces are wiped down regularly throughout the day with Milton.
- We are asking that parents / carers limit physical contact with school staff and use the telephone or e-mail wherever possible.
- Please note that some staff may not be able to speak directly in person to parents / carers as part of their own risk assessment. Please be understanding and do not take offence if this happens, they will be happy to contact you by telephone. Thank you.

#### **What are my child's start and finish times and where do I drop them off/collect them from?**

| <b>Class</b> | <b>Start time</b> | <b>Finish time</b> | <b>Entrance<br/>(further details below)</b> | <b>Exit<br/>(further details below)</b>       |
|--------------|-------------------|--------------------|---------------------------------------------|-----------------------------------------------|
| Nursery      | 8:45am            | 2:45pm             | FS1 gate                                    | Staff car park                                |
| Reception    | 8:55am            | 2:50pm             | Main pedestrian gate                        | Staff car park                                |
| Year 1       | 8:50 am           | 2:55pm             | Key stage 1 double gate                     | Key stage 1 double gate                       |
| Year 2       | 9:00am            | 3:00pm             | Key stage 1 double gate                     | Key stage 1 double gate                       |
| Year 3       | 8:45am            | 2:50pm             | Key stage 2 playground gate                 | Delivery entrance (at the back of the school) |
| Year 4       | 8:55am            | 3:00pm             | Key stage 2 playground gate                 | Delivery entrance (at the back of the school) |
| Year 5       | 9:00am            | 3:10pm             | Key stage 2 playground gate                 | Key stage 1 double gate                       |
| Year 6       | 9:05am            | 3:15pm             | Key stage 2 playground gate                 | Key stage 1 double gate                       |

**We ask that parents are strict to these times to avoid any additional parents on site and that parents do not congregate on the playground or around the school gates.**



### **As a parent or carer, do I need to wear a face covering when on the academy site?**

Yes, **ALL** parents and carers must wear face covering when entering and on the school site.

### **Where do I drop off and collect my child?**

Our one-way system worked incredibly well during the autumn term and will be used when we fully reopen in March. The aim of this is to minimise the amount of parents/carers on the academy site as much as possible. To achieve this we have organised a specific year group drop off and collection point.

#### **Parents with children in nursery will follow the following system:**

- Parents will bring children in via the FS1/nursery gate.
- Social distancing markings to be in place along this path. Parents will need to queue at these points.
- Parents will 'drop' their child off at the nursery wooden gate where staff members will greet children from the 'ramp'.
- Parents will then follow the one way system, walking back through the FS1 gate (the one which they entered)
- Parents will collect children following the same system.

#### **Parents with children in reception will follow the following system:**

- Parents will bring children in via the main pedestrian gate, making their way to the Reception entrance.
- Social distancing markings to be in place along this path.
- Parents will 'drop' their child off at the reception gate where staff members will greet children from the 'ramp'.
- Parents will then follow the one-way system, walking past the main office and out through the pedestrian car park gate and then out through the main double car park gate onto Broadfield Road.

#### **Parents with children in years 1 & 2 will follow the following system:**

Drop off:

- Parents will bring children in via the main (double) pedestrian gate, making their way onto the Key Stage 1 playground. This playground will be divided down the middle to create a one-way flow, parents to enter on the left and follow the flow around until they reach the bottom on the steps.
- Social distancing markings to be in place along this path.
- Parents will 'drop' their child off at the KS1 stairs gate where staff members will greet children from the top of the stairs.
- Parents will then follow the one-way system, walking out of the large double gates on the left hand side.

Collection:

- Parents will collect children via the main (double) pedestrian gate, making their way onto the Key Stage 1 playground. This playground will be divided down the middle to create a one-way flow, parents to enter on the left hand side and follow the flow around until they reach the bottom on the steps.



- Social distancing markings to be in place along this path.
- Parents will 'collect' their child from the bottom of the stairs.
- Parents will then follow the one-way system, walking out of the large double gates on the left hand side.

**Parents with children in years 3 & 4 will follow the following system:**

Drop off:

- Parents will bring children in via the main (KS2) pedestrian gate at the top end of the playground, making their way to the year 3/4 doors.
- Social distancing markings are in place along this path.
- Parents will 'drop' their child off at the year 3/4 doors where staff members will greet children at the doors.
- Parents will then make their way along the one-way system past the back of the hall and out through the double gates at the back of school onto Heathside Lane.

Collection:

- Parents will enter the Academy grounds via the same main (KS2) pedestrian gate, making their way to the year 3/4 doors.
- Parents will collect their children from the year 3/4 door.
- Social distancing markings are in place along this path.
- Parents will then make their way ( with their child) along the one-way system, past the back of the hall and out through the double gates at the back of school onto Heathside Lane.

**Parents with children in years 5 & 6 will follow the following system:**

Drop off:

- Parents will bring children in via the main (KS2) pedestrian gate, at the top end of the yard, making their way to the small gate outside the year 6 classroom. Please note, if you feel you can leave your child at this gate at the top end of the playground, to make their own way across the Key Stage 2 playground this is fine.
- Social distancing markings to be in place along this path.
- Parents will 'drop' their child off at the KS2 gate where staff members will greet children at the year 6 doors.
- Parents will then make their way through the Key Stage 1 playground gates, walking out of the large double gates on the left hand side.

Collection:

- Parents will enter the Academy grounds via the main (KS2) pedestrian gate, at the top end of the yard.
- Parents will then wait along the side of the caged area for their children to come out. Please note that social distancing markings will be in place along this path.
- Parents will then make their way through the Key Stage 1 playground gate (with their child), walking out of the left hand side of the large double gates onto Broadfield Road.



### **What will my child need to bring in to school?**

- Their own water bottle must be taken home and cleaned each day.
- Parents/carers and children will be told when their PE day(s) are. On those days children are to come into school wearing their P.E. kit and remain in their kit for the day. N.B. Children will **NOT** be allowed to borrow spare P.E. kit so it is important that ALL children come to school in their kit.
- Home / School Diaries can be transferred between home and school
- Children who have sandwiches will need to bring their lunch either in a carrier bag or their lunch box. Book bags are allowed but large bags will not be allowed.
- Free fruit / will continue to be provided for children from Nursery to Year 2 as part of the Government's scheme.
- The children will be expected to wear their normal school uniform.

### **Is there anything that my child can not bring in to school?**

- Sadly, children cannot bring any toys into school.
- Your child will not be allowed to bring a pencil case into school. Your child will be given their own individual set of equipment by us.
- N.B. In line with Government guidelines children are not expected to wear face masks in school. If children arrive wearing a face mask they will need to remove it and place it in a carrier bag. They will NOT be allowed to wear it in class.

### **What provision is in place for school lunches?**

The following options are available for children regarding lunch:

- Children can bring in a packed lunch from home.
- Children in Reception, Year 1 and Year 2 are entitled to a Free School Meal under the government's Universal Free School Meal scheme.
- Parents can purchase a lunch for their child via Parent Pay.
- If your child is eligible for Free School Meals they can have a free school lunch.

**Lunchtime menu options are on Parent Pay. We are asking parents, when booking a meal for their child via Parent Pay, to select what their child would like to eat from the options available. All pupils need to book their meals this way, even if they are entitled to free or universal meals.**

**Please note all meals will be served and eaten in your child's classroom as part of our safety measures.**

### **When are my Child's PE days?**

- Children are to come into school wearing their P.E. kit and remain in their kit for the day. N.B. Children will not be allowed to borrow spare P.E. kit so it is important that ALL children come to school in their Goldenhill kit.

| <b>Class</b> | <b>PE day(s)</b>     |
|--------------|----------------------|
| Nursery      | Friday               |
| Reception    | Friday               |
| Year 1       | Monday and Tuesday   |
| Year 2       | Monday and Tuesday   |
| Year 3       | Tuesday and Thursday |
| Year 4       | Monday and Tuesday   |
| Year 5       | Monday and Tuesday   |
| Year 6       | Monday and Tuesday   |



## **Homework:**

- Homework will be issued by all classes and is expected to be returned on the following days:

| Class / Year Group | Given Out                                                                  | Handed In (if applicable)  |
|--------------------|----------------------------------------------------------------------------|----------------------------|
| FS1                | Nursery Rhymes and Challenges based on the class topic as and when needed. |                            |
| FS2                | Thursday<br>*Via the Learning Book or Text                                 | Completed on Learning Book |
| Y1                 | Friday                                                                     | Thursday                   |
| Y2                 | Friday                                                                     | Thursday                   |
| Y3                 | Thursday                                                                   | Wednesday                  |
| Y4                 | Friday                                                                     | Wednesday                  |
| Y5                 | Friday                                                                     | Wednesday                  |
| Y6                 | Friday                                                                     | Following Friday           |

## **What if I need to pass a message onto the staff teaching my child?**

Staff will also be adhering to the social distancing measures where possible and as a result, we want to minimise parent to staff contact. If you have a message for a member of staff, please contact the main office or email the academy at: [office@goldenhillprimary.org.uk](mailto:office@goldenhillprimary.org.uk)

## **Will the Academy's before and after school be open?**

Yes, our before and after school care club is open. You can book a place for Care Club by contacting:

- Care Club directly on **07932354363** between 7:30am-9:00am and 3:00-5:45pm
- The academy office on 01782 235790

Once you have booked a place please log into your Parent Pay account and pay for this by the end of the day. Please note any booking made are not secured until payment has been made via Parent pay.

## **Will morning bagels be available?**

Yes, we will providing bagels. There will be a weekly charge of £1 (20p per day) for children who would like a daily bagel. Bagels will need to be booked and paid for via Parent Pay (in the same way school lunches are currently booked for). For pupils in receipt of Free School Meals (not including Universal Free School meals for children in Reception, Year 1 and Year 2) and children in receipt of the Pupil Premium grant, bagels will be free of charge (inline with the Magic Breakfast requirements). The booking system for bagels will open from Monday 1<sup>st</sup> March.

## **Can my child bring in a morning snack?**

Yes, children can bring in healthy snacks to eat during their break time. We try to promote healthy eating in school and so we ask children to bring in fruit or vegetables and/or cereal bars as a snack at playtime. In addition, Foundation stage and Key Stage 1 children have access to 'free' fruit.

Crisps, sweets and biscuits are not permitted. Unfortunately if children do bring these items to school for break time we will ask them to put them back into their bags and take them home. Children are only allowed to bring water into school as a drink, please do not fill drinks bottles with juice or any fizzy drink.

Some healthy snack foods:

- Cereal bars • Fresh cut-up fruit with yogurt for dipping • crackers • Fruit salad • Low-fat string cheese • Yogurt smoothie (yogurt, ice, milk and any type of fruit) • Popcorn • Banana (cut in half for younger children) • Apples, grapes, oranges cut into "smiles," or any kind of fruit.



### **Where can I find more information?**

Please check the information on the Societas Trust website where you will find the Trust's Recovery and Reset Policy, weekly statements, messages from our C.E.O., Mr Lovatt and risk assessments for each academy. This information and our policies are reviewed on a regular basis.  
[www.societatrust.org.uk](http://www.societatrust.org.uk)

Please note, even with the large degree of planning that has already happened, we will still need to review all of the new systems we have put into place and may have to make changes to them. If this is the case we will let parents know.

I hope that the content of this letter helps to reassure you how important your child's safety is to us.

Please take care and keep safe.

Yours sincerely.

Mr. S Martin

Head Teacher

